

Who Should Attend

**Office Managers
Administrators
Privacy Officers
Financial Personnel
Social Workers
Counselors
Nurses
Optometrists
Physicians
Pharmacists
Chiropractors
Hospitals
Long Term Care Facilities
Medical Records Personnel
Home Health
Hospice
Laboratories
Dental Offices
Medical Equipment Providers
Application Service Providers**

CONFERENCE CO-SPONSORS

Central Kansas Cancer
Institute, Dental Associates,
Irwin Army Community
Hospital, Peterson Clinical Laboratory
and the Women's Health Group

CEU's

*This seminar qualifies for 3 continuing
education hours as required by many
national and state licensing boards
and professional organizations*



HIPAA PRIVACY AND SECURITY

Final Hour HIPAA



April 14, 2003

**Ramada Plaza Hotel
1641 Anderson Avenue
Manhattan Kansas**

Why You Should Attend

The HIPAA Privacy Compliance Date is here! A recent survey indicated only 10% of healthcare clinics have completed HIPAA implementation. Are you ready?

Civil penalties for non-compliance range up to \$25,000 per violation of each standard. Criminal penalties range up to \$250,000 in fines and/or up to 10 years in prison. Violators also may be excluded from the Medicare program.

Patients are more informed than ever. They may request to see their Protected Health Information and review your compliance. Are you ready?

This half-day program will examine critical HIPAA regulations and provide you the tools to put them into action.



SPEAKERS

Catherine Walberg, JD, Vice-President and General Counsel, KaMMCO, Topeka

Ruth Seamans, Business Manager, Women's Health Group, Manhattan

Gail Urban, Chief Financial Officer, Meadowlark Hills Retirement Community, Manhattan

Terry Allred, Director of Marketing & Education/Robert Mann, Chief Information Officer, INTRAcare, Wichita

Marcia Henderson, Manager EDI Operations, ASK/BCBS, Topeka, KS

AGENDA
April 14, 2003
Final Hour HIPAA

12:30 - 1:00 Registration/Coffee

1:00 - 2:00 Are You Where You Need To Be? Catherine Walberg

- Who Is and Isn't a Covered Entity?
- Administrative Requirements for Compliance (personnel designations, staff training, patient rights, retaliatory acts, minimum necessary, business associates, complaints)
- State regulations superceding HIPAA
- Compliance Investigations, Fines, Penalties and Contingency Plans

2:00 - 2:45 The Forms You'll Need: Ruth Seamans and Gail Urban

- Access, authorizations, amendments, accounting, verifications, notice of privacy practices, communication accommodation, restriction, patient file checklist

2:45 - 3:00 COOKIE MONSTER BREAK

3:00 - 3:30 Where You Need To Be - Final Privacy and Security Rules: Robert Mann/Terry Allred

- Necessary physical, technical and security safeguards, facility security, personnel security, system security
- Overview of the Final Security Rule
- Determining budget projections

3:30 - 4:00 Electronic Data Interchange Updates - Marcia Henderson

- Continuation of NSF format
- ANSI 4010 and 4010A
- Transmissions over the Internet
- Your Questions Answered

REGISTRATION FORM

Number	TOTAL
<input type="checkbox"/> Community Health Council Members @ \$25 =	_____
<input type="checkbox"/> Non-members* @ \$50 =	_____
<i>*Join the Community Health Council and take advantage of the lower registration rate!</i>	
<input type="checkbox"/> New organization membership dues \$100 =	_____
<input type="checkbox"/> New individual membership dues \$50 =	_____
<input type="checkbox"/> HIPAA Implementation Notebook* \$25=	_____
<input type="checkbox"/> CD of all forms, final regulations and the 12/02 HHS Guidance*	\$10 = _____

_____ **Please bill me, or**
Total Remitted \$_____

Registrant

Organization Name

Address

City/State/Zip

Phone

Email

Registration Due By April 10, 2003

Community Health Council, Inc.
1133 College Avenue, A100
Manhattan KS 66502
Phone: (785) 539-1610
Fax: (785) 539-1090
Email: chc@chcnet.info



*Includes all forms, glossary, guide to regulations, speaker notes, policy template, policy checklist, gap analysis, FAQ, implementation checklist, etc.